Dear Occupational Therapy Assistant Applicant,

Thank you for your interest in pursuing the Occupational Therapy Assistant program at Lincoln College of New England. Graduates of this program, earn an Associates in Applied Science in Occupational Therapy Assistant.

The College has an open enrollment policy, however, there are some programs which have additional entrance requirements. We encourage you to thoroughly read the OTA Admission packet as it contains valuable information regarding the admission procedures.

Best wishes in your educational pursuits!

Regards,

LCNE OTA Admissions Team

*Information listed in this packet is subject to change
ADMISSION PROCEDURES

The following admission procedures shall be followed by all prospective applicants seeking admission to the OTA program. It is imperative that the steps be followed in order to ensure that all of the admission procedures are complete by the deadline date.

To be eligible for admission in the full-time program beginning fall 2017, an applicant must meet these criteria and submit the following credentials to the designated office by the deadline date:

STEP 1: Complete LCNE College Admissions Requirements

☐ Apply for general admission to Lincoln College of New England by completing the online application found at [http://www.lincolncollegene.edu/admissions-application](http://www.lincolncollegene.edu/admissions-application). Should you prefer a paper application, you may obtain one at the Admissions Office located on campus.

☐ Submit high school or GED transcript to the Admissions Office by July 1st, 2017. Transcripts from postsecondary institutions previously attended are required for transfer of credit.

STEP 2: Complete Program Application Requirements

An applicant must have a LCNE student ID number assigned before applying to the program.

☐ Apply to the OTA program by completing the program application (paper) by July 1st, 2017. Applications can be obtained by visiting the Admissions Office. A new application is required each year.

STEP 3: Complete Pre-Entrance Exam Requirements

☐ Register online to take the ATI Test of Essential Academic Skills for Allied Health (TEAS). To register, visit [https://www.atitesting.com/solutions/pre-program/teas.aspx](https://www.atitesting.com/solutions/pre-program/teas.aspx). An applicant will be able to view instructions, test dates, registration deadlines, and access the test registration link. Please read the instructions carefully before proceeding to register. This test measures basic essential skills in the academic content area domains of reading, mathematics, science and English and language usage. No other test may be substituted for this requirement.

✓ Earn a minimum score on each on reading comprehension and math sections as established by the College.

✓ The College will accept the TEAS V if taken at LCNE or an ATI approved testing site within the last year.

✓ If would like previous ATI TEAS or TEAS V scores to be considered, you will need to submit an official transcript of your score from ATI.

✓ Test scores are valid for one academic year; however, a new program application must be completed each year and submitted by the required deadline.

✓ Applicants are limited to two (2) attempts within a year.

✓ Test scores must be brought or sent to LCNE Office of Admissions by deadline set forth.
STEP 4: Complete OTA Observation Requirements

☐ Identify site, obtain permission, and complete OTA site observation with an occupational therapist or occupational therapy assistant to complete at least 8 hours of observation.

- Possible settings include hospital, outpatient clinic, nursing home, assisted living facility, school system, pediatric clinic.
- The applicant is responsible for making contacts & arrangements.
- Observations should be completed no more than 1 year prior to application submission.
- Observations will be verified using the observation logs (attached).
- Observation logs should be fully completed and include the clinician’s signature

STEP 5: Complete OTA Program Interview Requirements

☐ Schedule an interview with OTA program committee. Interviews will be conducted by the OTA program committee from July 3rd to July 19th, 2017. The importance of the therapist-patient relationship is an essential element of the mission and philosophy of the OTA program. The OTA faculty members know that an effective therapist-patient relationship is the key to establishing and reaching successful patient outcomes in OT. Face to face interviews provide insight into the applicant’s ability to relate to and communicate effectively with others.

STEP 6: Admission Selection Process

The selection of applicants is based on the stated admission criteria. Rank ordering of applicants for admission consideration will be made on the basis of total points earned. Applicants that earn the highest total points and complete the admission criteria by the program deadline will be selected. Ties will be broken by the highest score achieved on the ATI TEAS for Allied Health exam.

Up to 20 of the top-scoring applicants will be admitted to the OTA program. A list of accepted applicants will be developed by July 21st, 2017. Accepted applicants will be informed of admission into the program by the Admissions Office via email and will have seven (7) days from the date emailed to return the acceptance form. Should an accepted applicant choose not to enter the class, the next applicant in the rank order will be notified of acceptance.

If an applicant is accepted to the program and chooses not to enter the term in which they applied, any future admission must be by re-application. All applicants must complete a new application for each term they wish to be considered for entrance into the OTA program.
## Admission Point System

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Student Score</th>
<th>Possible Score</th>
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<tbody>
<tr>
<td>TEAS Allied Health</td>
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<tr>
<td>Observation Form Rating(s)</td>
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<td>Interview Form Rating</td>
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<tr>
<td>Subtotal Score</td>
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**Bonus Points for highest earned degree or licensure from an accredited college/school:**

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<thead>
<tr>
<th>Degree</th>
<th>Bonus Points</th>
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<tr>
<td>Associate's degree and/or licensure</td>
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<tr>
<td>Bachelors' degree</td>
<td>2 Bonus</td>
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<tr>
<td>Master's degree</td>
<td>3 Bonus</td>
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<tr>
<td><strong>TOTAL SCORE</strong></td>
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# A.A.S. OCCUPATIONAL THERAPY ASSISTANT

<table>
<thead>
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<th>COURSE CODE</th>
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<tbody>
<tr>
<td>OTA101</td>
<td>INTRODUCTION TO OCCUPATIONAL THERAPY</td>
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<tr>
<td>OTA103</td>
<td>OCCUPATIONAL THERAPY FIELDWORK I</td>
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<tr>
<td>OTA104</td>
<td>FOUNDATIONS FOR THE TREATMENT OF PHYSICAL DISABILITIES</td>
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<tr>
<td>OTA105</td>
<td>OCCUPATIONS AND ACTIVITIES AS THERAPY W/LAB</td>
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<tr>
<td>OTA106</td>
<td>CLINICAL REHABILITATION SKILLS W/LAB</td>
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<td>OTA108</td>
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<td>OTA207</td>
<td>OTA WITH THE ELDERLY</td>
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<td>OTA209</td>
<td>OTA PRACTICE IN DEVELOPMENTAL DISABILITIES</td>
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<td>PSY210</td>
<td>DEVELOPMENTAL PSYCHOLOGY</td>
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### Directed Courses

- PSY210 DEVELOPMENTAL PSYCHOLOGY

### General Education

- FYS101 FIRST-YEAR SEMINAR
- CIS174 COMPUTER APPLICATIONS
- COM200 PUBLIC SPEAKING
- ENG103 ENGLISH COMPOSITION I
- ENG104 ENGLISH COMPOSITION II
- MTH--- MATHEMATICS ELECTIVE
- PSY101 INTRODUCTION TO PSYCHOLOGY
- SOC111 INTRODUCTION TO SOCIOLOGY
- SCI105 CONCEPTS OF ANATOMY AND PHYSIOLOGY
- SCI105L CONCEPTS OF ANATOMY AND PHYSIOLOGY LAB

**Minimum total credits required**

69

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**INTERIM ACADEMIC PROGRAM DIRECTOR:**
Roberta L. Cascone, M.S., OTR/L, CHT
Email: rcascone@LincolnCollegeNE.edu
Campus Extension: 40907
PROGRAM ACCREDITATION
The occupational therapy assistant program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) c/o American Occupational Therapy Association, 4720 Montgomery Lane, P.O. Box 31220, Bethesda, MD 20824-1220, phone: (302) 652-2682, accred@aota.org.

PROGRAM OVERVIEW
This program prepares students for entry level practice that reflects the values and attitudes of the occupational therapy profession. The curriculum is designed to provide clinical onsite and hands on classroom instruction to optimize the learning experience of each student.

PROGRAM MISSION
To provide meaningful and appropriate educational experiences to enable students to develop knowledge and achieve competency in entry-level skills to earn an Associate of Applied Science degree in occupational therapy assistant and to become a certified occupational therapy assistant (COTA).

PROGRAM OUTCOMES
- Demonstrate desirable, ethical attitudes and work habits: verbal/written communication skills, creative thinking, problem solving, good judgment, self-reliance, team cooperation, acceptance of change, commitment to life-long learning, support of diversity and technology usage.
- Secure a position in a health care or human service area with demonstrated competency and carryover of the principles of occupation based service.
- Assess and implement the educational concepts in clinical practice that relate specifically to occupational therapy principles, which include assessment, treatment planning, treatment intervention, documentation, and education.
- Reflect the values and attitudes of the occupational therapy profession through ethical practice.
- Continue ongoing lifelong learning to keep current with best practice issues in the profession.
- Practice under the state and federal guidelines set forth for occupational therapy practitioners.
- Sit for the national exam administered by the National Board for Certification of Occupational Therapy (NBCOT) to become credentialed as a Certified Occupational Therapy Assistant (COTA).

For more information on the profession you may also go to the following websites:

- [www.aota.org](http://www.aota.org) (The American Occupational Therapy Association, Inc.)
- [www.nbcot.org](http://www.nbcot.org) (The National Board for Certification in Occupational Therapy, Inc.)